AAPT

HOW TO APPLY

To take the examination for
Nationally Certified Psychiatric Technician

Complete and either submit the form on-line or mail the attached application form and your payment to the address at the top of the application form. Pay to: **American Association of Psychiatric Technicians** *or* **AAPT**. Personal checks and money orders are accepted, but not credit cards or purchase orders.

Once a certification test is ordered, it cannot be transferred from one applicant to another. Results can be expected no later than 30 days after completing the test and all other requirements. You should call to inquire on your certification status if it's been over 30 days.

Certification Test Pricing

Basic -- Level 1 only $139

Combined -- Level 1 plus Level 2, 3 or 4 at the same time $159

Upgrade to Level 2, 3 or 4 -- At time of renewal (additional fee) $30

-- At any other time $45

GROUP DISCOUNT
For 10 or more applicants at one time, the discount rate is $119 for each Basic exam and $139 for each Combined exam.

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Application to take the examination for

Nationally Certified Psychiatric Technician

Mail this application with your check or money order made out to:**AAPT**

Mail to: AAPT, 1220 S Street, Suite 100, Sacramento, CA 95811-7138

First Name ______ Middle Initial ___ Last Name ______

(Choose one) Mr Mrs Ms Miss Rank (if military) ______

Birthdate ___ ___ ___ Job Title ______
(i.e. 02 26 1985)

Home Address ______

City ______ State ___ Zip ______

E-mail Address (if any) ______

Facility or Hospital Name ______

Unit, Ward, Building, Division, etc. ______

Facility Address ______

City ______ State ___ Zip ______

Home Phone ______ Work Phone ______

Choose the certification level(s) for which you are applying 1 2 3 4

By signing below, you agree to the following:

1. I will not copy the test or let anyone else copy it. I will return the test in 30 days. (For your protection, use "certified mail, return receipt requested.")

2 I will pay a late fee of $20 for each month or fraction thereof that the test is returned after 30 days, regardless of whether the test is completed or not.

3. If I do not return the test within 180 days, I understand it is considered lost and I must pay a fee of $1,000 for AAPT to revise and reprint all tests.

______ Signature
(Submitting this form on-line constitutes your electronic signature)

______ Date
(mm/dd/yyyy)

If you desire a copy of this information please save or print before submission.